

CENTRAL PLATTE VALLEY METROPOLITAN DISTRICT
8390 E. CRESCENT PKWY., STE. 300
GREENWOOD VILLAGE, CO 80111
Phone: 303-779-5710 Fax: 303-779-0348
www.cpvmd.org

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Tuesday, July 18, 2023

TIME: 12:00 p.m.

LOCATION: DaVita, Inc.
2000 16th Street
Denver CO, 80202

You can also attend the meetings in any of the following ways:

- 1. To attend via WebEx Videoconference, use the link below:

<https://village.webex.com/join/michael.geiger>

ACCESS:

- 2. To attend via telephone, dial 1-415-655-0001 and enter the following additional information:

Passcode: 801164611#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Amy Cara	President	May 2027
Derrick Walker	Secretary/Treasurer	May 2025
Vacant	Assistant Secretary	May 2025
Michael Geiger	Assistant Secretary	May 2025
Jason Dorfman	Assistant Secretary	May 2025

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

E. Discuss vacancy on the Board and consider the appointment of District eligible elector to the Board of Directors of the District. (Notice of Vacancy published May 5, 2023). Administer Oath of Office.

F. Consider appointment of officers.

President:

Secretary:

Treasurer:

Assistant Secretary:

Assistant Secretary:

II. CONSENT AGENDA

- A. Review and consider approval of the Minutes of the June 26, 2023 Special Meeting (enclosed).
- B. Accept May 31, 2023 Financial Statements and Cash Position Report (enclosed).
- C. Approve current Claims (enclosed).

III. FINANCIAL ITEMS

IV. PROJECT UPDATES

- A. Update on elevator repair cost for door clutch – TKE (enclosed).
- B. Update on Millennium Bridge painting and recoating – WSP.
 - 1. Discuss \$30,000 NTE.

V. MANAGER ITEMS

- A. Update on District documents.

VI. DIRECTOR ITEMS

VII. ATTORNEY ITEMS

- A. Update on CliftonLarsonAllen LLP Statements of Work for 2023.

VIII. OTHER BUSINESS

IX. ADJOURNMENT

The next regular meeting is scheduled for Tuesday, August 1, 2023 at 9:00 a.m. at DaVita, Inc. (2000 16th Street, Denver, CO 80202) and via WebEx.

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
CENTRAL PLATTE VALLEY METROPOLITAN DISTRICT (THE
“DISTRICT”)
HELD
JUNE 26, 2023

A special meeting of the Board of Directors of the Central Platte Valley Metropolitan District (referred to hereafter as the “Board”) was convened on Monday, June 26, 2023, at 12:00 p.m. via Zoom. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Derrick Walker, Secretary/Treasurer
Michael Geiger, Assistant Secretary
Jason Dorfman, Assistant Secretary

President Amy Cara was absent and excused.

Also, In Attendance Were:

Anna Jones and Shauna D’Amato; CliftonLarsonAllen LLP
Dianne Miller, Esq., Rhonda Bilek and Sonja Steele; Miller & Associates Law Offices, P.C.
Brandon Fries; East West Urban Management
Vince Martinez; DDBID
Sabina Valencia-Chavez; BID

ADMINISTRATIVE MATTERS

Call to Order and Agenda: Director Walker called the meeting to order at 12:41 p.m. Following review, upon a motion duly made by Director Geiger, seconded by Director Dorfman and, upon vote, unanimously carried, the Board approved the agenda, as presented.

Disclosures of Potential Conflicts of Interest: Attorney Miller advised the Board that, pursuant to Colorado law, certain disclosures by the directors may be appropriate prior to taking official action at the meeting and that written disclosures of the interests of all directors were filed with the Secretary of State and the District prior to the meeting. The directors then reviewed the agenda for the meeting and previous written disclosures stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting.

Director Walker disclosed his interests as an owner of property located in the District. He also disclosed that he is an owner of Infield, which has an equity interest in the operating company that owns and manages 1801 Wewatta Street,

RECORD OF PROCEEDINGS

Denver, Colorado, 80202. He also disclosed that he is on the board of the Central Platte Valley Metropolitan District. This disclosure is associated with the approval of items on the agenda that may affect his interests.

Director Geiger disclosed his interests as an owner of property located in the District. He also disclosed he is Vice President of DaVita, Inc. He also disclosed that he is on the board of the Central Platte Valley Metropolitan District. This disclosure is associated with the approval of items on the agenda that may affect his interests.

Director Dorfman disclosed his interests as an owner of property located in the District. He also disclosed he is executive manager for MH Blue Union Station, LLC, SBA Indigo Hotel. This disclosure is associated with the approval of items on the agenda that may affect his interests.

Written disclosures of the interests of all directors were filed with the Secretary of State and the District prior to the meeting.

Quorum, location of meeting, and posting of meeting notice: It was noted that a quorum was present allowing the Board to act on all matters to come before them at this meeting. The Board confirmed the location of the meeting and the posting of the meeting notice. Director Cara was absent and excused.

Public comment: None.

Resignation of Director Lindsay Belluomo: The Board acknowledged/accepted the resignation of Lindsay Belluomo as of May 2, 2023.

Board Vacancy and Appointment of District Eligible Elector: This item was deferred to the July Board meeting.

CONSENT AGENDA

Minutes of the May 2, 2023 Special Meeting:

April 30, 2023 Financial Statements and Cash Position Report:

Current Claims:

Following review, upon a motion duly made by Director Geiger, seconded by Director Dorfman and, upon vote, unanimously carried, the Board approved and accepted the Consent Agenda items.

FINANCIAL ITEMS

Bill.com: Ms. Jones provided an update to the Board.

PROJECT UPDATES

Elevator Repair Cost for Door Clutch- EWUM: Mr. Fries reviewed with the Board, and the Board determined to defer the discussion to the July meeting

RECORD OF PROCEEDINGS

when Mr. Uram is able to be present. Director Walker requested that he and Attorney Miller schedule a meeting to discuss the workmanship warranty.

Proposal for Elevator Cab Roof Packaged AC and Elevator Equipment Room Unit Heater Repairs from LONG Building Technologies in the amount of \$7,500 – EWUM: Mr. Fries reviewed the proposal with the Board. Discussion ensued. Following review and discussion, upon a motion duly made by Director Dorfman, seconded by Director Geiger and, upon vote, unanimously carried, the Board approved the proposal for Elevator Cab Roof Packaged AC and Elevator Equipment Room Unit Heater Repairs from LONG Building Technologies in the amount of \$7,500, as presented.

MANAGER ITEMS

Cupbop Lease Renewal - \$1,500: Ms. D’Amato reviewed with the Board. Attorney Miller suggested extending this to a one-year lease instead of a six-month lease. Following discussion, upon a motion duly made by Director Dorfman, seconded by Director Geiger and, upon vote, unanimously carried, the Board approved the Cupbop Lease Renewal, as presented.

DIRECTOR ITEMS

None.

ATTORNEY ITEMS

CliftonLarsonAllen LLP Statements of Work for 2023: Attorney Miller and Ms. Jones provided their respective updates to the Board. They will provide further updates at the July meeting.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, upon a motion duly made by Director Walker, seconded by Director Geiger and, upon vote, unanimously carried, the Board adjourned the meeting at 12:56 p.m.

Respectfully submitted,

Secretary for the Meeting

CENTRAL PLATTE VALLEY METRO DISTRICT
FINANCIAL STATEMENTS
MAY 31, 2023

Central Platte Valley Metro District
Balance Sheet - Governmental Funds
May 31, 2023

	<u>General</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Total</u>
Assets				
Checking Account	\$ 4,957.70	\$ -	\$ -	\$ 4,957.70
Certificates of Deposit	-	-	1,060,182.67	1,060,182.67
CSAFE	3,938,574.73	396,238.85	1,757,995.26	6,092,808.84
Colotrust	24,474.41	-	-	24,474.41
Colotrust - Plus	-	-	377,929.42	377,929.42
2022A Loan Revenue Fund	-	4,112,765.50	-	4,112,765.50
2022B Loan Revenue Fund	-	689,676.63	-	689,676.63
Accrued Interest Receivable	-	-	15,654.78	15,654.78
Receivable from County Treasurer	135,579.74	199,387.99	-	334,967.73
Total Assets	<u>\$ 4,103,586.58</u>	<u>\$ 5,398,068.97</u>	<u>\$ 3,211,762.13</u>	<u>\$ 12,713,417.68</u>
Liabilities				
Accounts Payable	\$ 47,117.15	\$ -	\$ 31,268.92	\$ 78,386.07
Due to Other Districts	319,550.00	-	-	319,550.00
Total Liabilities	<u>366,667.15</u>	<u>-</u>	<u>31,268.92</u>	<u>397,936.07</u>
Fund Balances	<u>3,736,919.43</u>	<u>5,398,068.97</u>	<u>3,180,493.21</u>	<u>12,315,481.61</u>
Liabilities and Fund Balances	<u>\$ 4,103,586.58</u>	<u>\$ 5,398,068.97</u>	<u>\$ 3,211,762.13</u>	<u>\$ 12,713,417.68</u>

No assurance is provided on these financial statements. Substantially all required disclosures, the government-wide financial statements, and the statement of revenues, expenditures and changes in fund balances – governmental funds have been omitted.

Central Platte Valley Metro District
General Fund Statement of Revenues, Expenditures and Changes in
Fund Balances - Budget and Actual
For the Period Ending May 31, 2023

	<u>Annual Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenues			
Property taxes	\$ 919,994.00	\$ 497,217.59	\$ 422,776.41
Specific ownership taxes	419,630.00	159,486.56	260,143.44
Interest income	60,000.00	68,139.29	(8,139.29)
TIF revenue	2,373,757.00	1,516,657.25	857,099.75
Total Revenue	<u>3,773,381.00</u>	<u>2,241,500.69</u>	<u>1,531,880.31</u>
Expenditures			
Accounting	65,000.00	38,352.54	26,647.46
Auditing	7,000.00	-	7,000.00
County Treasurer's fee	9,200.00	4,970.83	4,229.17
Directors' fees	6,000.00	2,200.00	3,800.00
Dues and membership	4,500.00	1,237.50	3,262.50
Insurance	55,000.00	62,573.00	(7,573.00)
District management	75,000.00	57,465.33	17,534.67
Legal	55,000.00	21,391.00	33,609.00
Miscellaneous	1,000.00	162.00	838.00
Payroll taxes	459.00	145.90	313.10
Election	5,000.00	4,810.80	189.20
Website	2,500.00	-	2,500.00
Engineering	10,000.00	-	10,000.00
Contingency	14,341.00	-	14,341.00
Transfers to other districts	3,180,000.00	840,000.00	2,340,000.00
Total Expenditures	<u>3,490,000.00</u>	<u>1,033,308.90</u>	<u>2,456,691.10</u>
Other Financing Sources (Uses)			
Transfers to other fund	(1,000,000.00)	-	(1,000,000.00)
Total Other Financing Sources (Uses)	<u>(1,000,000.00)</u>	<u>-</u>	<u>(1,000,000.00)</u>
Net Change in Fund Balances	(716,619.00)	1,208,191.79	(1,924,810.79)
Fund Balance - Beginning	2,448,743.00	2,528,727.64	1,548,657.36
Fund Balance - Ending	<u>\$ 1,732,124.00</u>	<u>\$ 3,736,919.43</u>	<u>\$ (376,153.43)</u>

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SUPPLEMENTARY INFORMATION

Central Platte Valley Metro District
Debt Service Fund Schedule of Revenues, Expenditures and Changes in
Fund Balances - Budget and Actual
For the Period Ending May 31, 2023

	<u>Annual Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenues			
Property taxes	\$ 1,933,893.00	\$ 1,237,840.44	\$ 696,052.56
Interest income	50,000.00	24,553.26	25,446.74
TIF revenue	3,165,009.00	2,022,209.49	1,142,799.51
Total Revenue	<u>5,148,902.00</u>	<u>3,284,603.19</u>	<u>1,864,298.81</u>
Expenditures			
County Treasurer's fee	19,340.00	12,377.29	6,962.71
Miscellaneous	5,000.00	40.00	4,960.00
Loan Interest - 2022A	1,696,494.00	-	1,696,494.00
Loan Interest - 2022B	756,055.00	-	756,055.00
Loan Principal - 2022A	1,310,000.00	-	1,310,000.00
Loan Principal - 2022B	375,000.00	-	375,000.00
Contingency	3,111.00	-	3,111.00
Total Expenditures	<u>4,165,000.00</u>	<u>12,417.29</u>	<u>4,152,582.71</u>
Net Change in Fund Balances	983,902.00	3,272,185.90	(2,288,283.90)
Fund Balance - Beginning	2,106,622.00	2,125,883.07	8,303,061.93
Fund Balance - Ending	<u>\$ 3,090,524.00</u>	<u>\$ 5,398,068.97</u>	<u>\$ 6,014,778.03</u>

No assurance is provided on these financial statements. Substantially all required disclosures, the government-wide financial statements, and the statement of revenues, expenditures and changes in fund balances - governmental funds have been omitted.

Central Platte Valley Metro District
Capital Projects Fund Schedule of Revenues, Expenditures and Changes in
Fund Balances - Budget and Actual
For the Period Ending May 31, 2023

	<u>Annual Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenues			
Interest income	\$ 64,000.00	\$ 59,247.74	\$ 4,752.26
Total Revenue	<u>64,000.00</u>	<u>59,247.74</u>	<u>4,752.26</u>
Expenditures			
Engineering	50,000.00	-	50,000.00
Holiday Lighting	250,000.00	-	250,000.00
17th Street Garden Fencing	120,000.00	-	120,000.00
Elevators	175,000.00	31,268.92	143,731.08
18th Street Bridge Flooring	20,000.00	-	20,000.00
Contingency	15,000.00	-	15,000.00
Transfers to other districts	350,000.00	-	350,000.00
Total Expenditures	<u>980,000.00</u>	<u>31,268.92</u>	<u>948,731.08</u>
Other Financing Sources (Uses)			
Transfers from other funds	1,000,000.00	-	1,000,000.00
Total Other Financing Sources (Uses)	<u>1,000,000.00</u>	<u>-</u>	<u>1,000,000.00</u>
Net Change in Fund Balances	84,000.00	27,978.82	56,021.18
Fund Balance - Beginning	3,210,287.00	3,152,514.39	3,184,274.61
Fund Balance - Ending	<u>\$ 3,294,287.00</u>	<u>\$ 3,180,493.21</u>	<u>\$ 3,240,295.79</u>

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CENTRAL PLATTE VALLEY METROPOLITAN DISTRICT
Schedule of Cash Deposits & Investments
May 31, 2023
Updated as of July 7, 2023

	<u>General Fund</u>	<u>Debt Service Fund</u>	<u>Capital Projects Fund</u>	<u>Total</u>
<u>OPERATING CASH</u>				
<u>US Bank - Checking Account</u>				
Balance as of 05/31/23	\$ 4,957.70	\$ -	\$ -	\$ 4,957.70
Subsequent activities:				
06/15/23 Transfer from CSAFE	23,731.08	-	31,268.92	55,000.00
06/21/23 Bill.com payables	(24,286.81)	-	(31,268.92)	(55,555.73)
Anticipated transfer from CSAFE	24,000.00	-	-	24,000.00
Anticipated bill.com payables	(24,130.34)	-	-	(24,130.34)
<i>Anticipated Balance</i>	<u>4,271.63</u>	<u>-</u>	<u>-</u>	<u>4,271.63</u>
<u>INVESTMENTS</u>				
<u>Colostrust Plus</u>				
Balance as of 05/31/23	-	-	377,929.42	377,929.42
Subsequent activities: none				
06/30/23 Interest Income	-	-	1,626.19	1,626.19
<i>Anticipated Balance</i>	<u>-</u>	<u>-</u>	<u>379,555.61</u>	<u>379,555.61</u>
<u>Colostrust Prime</u>				
Balance as of 05/31/23	24,474.41	-	-	24,474.41
Subsequent activities: none				
06/30/23 Interest Income	99.23	-	-	99.23
<i>Anticipated Balance</i>	<u>24,573.64</u>	<u>-</u>	<u>-</u>	<u>24,573.64</u>
<u>CSAFE</u>				
Balance as of 05/31/23	3,938,574.73	396,238.85	1,757,995.26	6,092,808.84
Subsequent activities:				
06/10/23 Property Tax Receipt	135,579.74	199,387.99	-	334,967.73
06/15/23 Transfer to checking	(23,731.08)	-	(31,268.92)	(55,000.00)
06/15/23 Transfer to CPVCMD	(210,000.00)	-	-	(210,000.00)
06/30/23 Interest Income	16,976.57	1,707.92	7,577.55	26,262.04
Anticipated transfer to checking	(24,000.00)	-	-	(24,000.00)
Anticipated transfer to CPVCMD	(204,000.00)	-	-	(204,000.00)
<i>Anticipated Balance</i>	<u>3,629,399.96</u>	<u>597,334.76</u>	<u>1,734,303.89</u>	<u>5,961,038.61</u>
<u>First Western Trust Bank</u>				
Balance as of 05/31/23	-	-	1,060,128.59	1,060,128.59
Subsequent activities: none				
<i>Anticipated Balance</i>	<u>-</u>	<u>-</u>	<u>1,060,128.59</u>	<u>1,060,128.59</u>
<i>Anticipated Balances</i>	<u>\$ 3,658,245.23</u>	<u>\$ 597,334.76</u>	<u>\$ 3,173,988.09</u>	<u>\$ 7,429,568.08</u>
<u>FUNDS HELD BY MIDWEST ONE BANK:</u>				
	<u>2022A</u>	<u>2022B</u>	<u>Total</u>	
<u>2022 Loan Revenue Fund</u>				
Balance as of 05/31/23	\$ 4,112,765.50	\$ 689,676.63	\$ 4,802,442.13	
06/01/23 DS Payment	(887,658.74)	(395,632.50)	(1,283,291.24)	
06/30/23 Interest Income	1,325.39	120.84	1,446.23	
<i>Anticipated Balance</i>	<u>3,226,432.15</u>	<u>294,164.97</u>	<u>3,520,597.12</u>	
CSAFE - Yield 5.14%				
Colostrust Plus- Yield 5.2246%				
Colostrust Prime - Yield 4.9235%				
First Western Trust Bank - CD's (\$200,000 original purchase) - Yield 0.70%				
First Western Trust Bank - CD's (\$500,000 original purchase) - Yield 3.99%				
First Western Trust Bank - CD's (\$300,000 original purchase) - Yield 0.20%				
MidWest One Bank - Yield 0.50%				

No assurance is provided on these financial statements. Substantially all required disclosures, the government-wide financial statements, and the statement of revenues, expenditures and changes in fund balances - governmental funds have been omitted.

**CENTRAL PLATTE VALLEY METROPOLITAN DISTRICT
2023 BUDGET
SUMMARY OF SIGNIFICANT ASSUMPTIONS**

Services Provided

The District was formed on June 2, 1998, with its formation election held on May 5, 1998. The election approved an increase in taxes of \$660,000 annually for general operations and maintenance; general obligation indebtedness of \$41,920,000 for streets, \$1,830,000 for safety controls, \$11,100,000 for water facilities, \$500,000 for sewer facilities, \$1,400,000 for parks, and \$250,000 for general operating costs, special obligation revenue bonds payable solely from appropriations and payments from the City and County of Denver of \$9,225,000 for streets, \$225,000 for safety controls, and \$2,550,000 for parks, and provided that the District could retain revenue in excess of fiscal year spending. In subsequent elections held in 2000, 2004, and 2005 District electors renewed the District's debt authorization for a total cumulative amount of \$197,000,000.

In accordance with its Service Plan, the District was formed to provide for the design, construction, installation, financing, and acquisition of certain street, safety protection, water, sanitation, and park and recreation improvements in its service area in Denver County.

The District issued bonds/debt in 1998, 1999, 2001, 2005, 2006, 2009, 2013 and 2014 for capital outlay, operations, and refunding. The District and the City have negotiated an Infrastructure and Open Space Agreement, which was amended in 2001 and 2010 to provide for the sharing of costs for certain infrastructure.

Subsequent to the issuance of the Series 2001 bonds, approximately 40% of the land area within the District was excluded for operating purposes. This excluded property remains responsible for payment of the debt service on the debt outstanding at the date of exclusion.

On February 19, 2013, an order and decree was filed and granted in the District Court of Denver County organizing the Central Platte Valley Coordination Metropolitan District (Coordination District). The Coordination District was organized to implement a multi-district structure to more effectively accommodate both residential and commercial development within and without the District's and the Coordination District's physical boundaries.

The Coordination District is entity responsible for coordinating the operation and maintenance of all public services and improvements throughout the development. The Coordination District intends to enter into such necessary and appropriate agreements with the District and other governmental and non-governmental entities to provide for the operation and maintenance of all of the improvements and the provision of public services not otherwise dedicated to third party entities.

The Coordination District shall be dependent upon the District and other governmental entities and third parties for the generation and advancement of funds. The Coordination District shall have no power to issue any debt and no authority to impose a mill levy upon any property within or without its boundaries. Rather, the primary source of revenue available to the Coordination District is based upon its ability to enter into inter-governmental agreements with other governmental entities (IGAs). The basic nature of these IGAs would be for a governmental entity with taxing or other revenue-generating authority (such as the District) to transfer revenues to the Coordination District, which would then use the funds to the benefit of the entire development.

The District has no employees, and all administrative functions are contracted.

**CENTRAL PLATTE VALLEY METROPOLITAN DISTRICT
2023 BUDGET
SUMMARY OF SIGNIFICANT ASSUMPTIONS**

Services Provided – (continued)

The District prepares its budget on the modified accrual basis of accounting in accordance with the requirements of Colorado Revised Statutes C.R.S. 29-1-105 using its best estimates as of the date of the budget hearing. These estimates are based on expected conditions and its expected course of actions. The assumptions disclosed herein are those that the District believes are significant to the budget. There will usually be differences between the budget and actual results, because events and circumstances frequently do not occur as expected, and those differences may be material.

Revenues

Property Taxes

Property taxes are levied by the District's Board of Directors. The levy is based on assessed valuations determined by the County Assessor generally as of January 1 of each year. The levy is normally set by December 15 by certification to the County Commissioners to put the tax lien on the individual properties as of January 1 of the following year. The County Treasurer collects the determined taxes during the ensuing calendar year. The taxes are payable by April or, if in equal installments, at the taxpayer's election, in February and June. Delinquent taxpayers are notified in August and generally sales of the tax liens on delinquent properties are held in November or December. The County Treasurer remits the taxes collected monthly to the District.

Senate Bill 21-293 among other things, designates multi-family residential real property (defined generally, as property that is a multi-structure of four or more units) as a new subclass of residential real property. For tax collection year 2023, the assessment rate for single family residential property decreases to 6.95% from 7.15%. The rate for multifamily residential property, the newly created subclass, decreases to 6.80% from 7.15%. Agricultural and renewable energy production property decreases to 26.4% from 29.0%. Producing oil and gas remains at 87.5%. All other nonresidential property stays at 29%.

The calculation of the taxes levied is displayed on page 3 of the budget at the adopted mill levy of 21.000 mills for the Operating District and 8.000 mills for the excluded property.

Specific Ownership Taxes

Specific ownership taxes are set by the State and collected by the County Treasurer, primarily on vehicle licensing within the County as a whole. The specific ownership taxes are allocated by the County Treasurer to all taxing entities within the County. The budget assumes that the District's share will be equal to approximately 5.00% of the property taxes and TIF taxes collected.

TIF Taxes

During 2008, the Denver Downtown Development Authority (DDA) was created to help finance the Denver Union Station Project. The Denver Union Station Project is adjacent to the District, and a portion of the District is included within the boundaries of the DDA. The DDA has the statutory authority to use Tax Increment Financing (TIF) for 30 years, or until 2039.

**CENTRAL PLATTE VALLEY METROPOLITAN DISTRICT
2023 BUDGET
SUMMARY OF SIGNIFICANT ASSUMPTIONS**

Revenues – (continued)

Tax Increment Financing allows the DDA to collect property taxes on the assessed value of real property within the District that is greater than a base amount established for the District, which base amount is the assessed value as of the date of the formation of the DDA in 2009. The District and the DDA have entered into an intergovernmental agreement whereby the DDA will not retain any of the District's TIF increment collected from the increase in AV above the base amount but will return all collected amounts to the District within 30 days of receipt. It is estimated that in 2023 the District will receive approximately \$6,669,276 under this agreement, as the DDA has waived any interest in these TIF taxes.

Net Investment Income

Interest earned on the District's available funds has been estimated based upon an average interest rate of approximately 1.5%.

Expenditures

Administrative and Operational Expenditures

On October 8, 2013, the District entered into an intergovernmental agreement with Central Platte Valley Coordination Metropolitan District. Per this Agreement the District will transfer \$3,150,000 to the Coordination District, to be used to cover general government, operation and maintenance expenditure, as well as the security and maintenance of areas within the District and the excluded area, including the Union Gateway Bridge, 17th Street Gardens, and the Millennium Bridge, fountain, and elevators, per the IGA's mentioned above.

Administrative expenditures budgeted for the District include the services necessary to maintain the District's administrative viability such as accounting and audit, insurance, legal, management, and other expenses directly attributable to the District.

Debt Service

Interest and principal payments are provided based upon the debt amortization schedules for the 2022A and 2022B Loans as detailed on pages 5, 10 and 11 of the Budget (discussed under Debt and Leases).

Capital Outlay

The 2023 anticipated expenditures are detailed on page 6 of the budget. \$350,000 will be transferred to the Coordination District to fund administrative capital expenses.

Contingency

The District has provided for the possibility of additional expenditures for improvements or other contingencies.

**CENTRAL PLATTE VALLEY METROPOLITAN DISTRICT
2023 BUDGET
SUMMARY OF SIGNIFICANT ASSUMPTIONS**

Debt and Leases

\$36,965,000 General Obligation Refunding Loan Series 2022A (2022A Loan), dated June 15, 2022, with a taxable interest rate of 4.95% converting to non-taxable interest rate of 4.03% on September 5, 2023, payable on June 1 and December 1. Principal payments are due on December 1, beginning December 1, 2022. Proceeds of the 2022A Loan were used to defease (debt legally satisfied) the District's outstanding Series 2013A Bonds (2013 Bonds) and pay the costs in connection with the issuance of the 2022A Loan. The 2013 Bonds are not considered a liability of the District since sufficient funds in the amount of \$39,311,274 were deposited with a trustee and invested in U.S. government securities for the purpose of paying the principal and interest of the 2013 Bonds until the call date, at which point the 2013 Bonds will be repaid in their entirety from the remaining funds in the escrow account. The 2013 Bonds will be redeemed on September 5, 2023.

\$15,840,000 General Obligation Refunding Loan Series 2022B (2022B Loan), dated June 15, 2022, with a taxable interest rate of 5.10% converting to a non-taxable interest rate of 4.15% on September 5, 2023, payable on June 1 and December 1. Principal payments are due on December 1, beginning December 1, 2022. Proceeds of the 2022B Loan were used to defease (debt legally satisfied) the District' outstanding Series 2014B Bonds (2014 Bonds) and pay costs in connection with the issuance of the 2022B Bonds. The 2014 Bonds are not considered a liability of the District since sufficient funds in the amount of \$20,268,583 were deposited with a trustee and invested in U.S. government securities for the purpose of paying the principal and interest of the 2014 Bonds until the call date, at which point the 2014 Bonds will be repaid in their entirety from the remaining funds in the escrow account. The 2014 Bonds will be redeemed on September 5, 2023.

The District has no operating or capital leases.

Reserves

Emergency Reserve

The District has provided for an emergency reserve equal to at least 3% of the fiscal year spending for 2023, as defined under TABOR.

Reserve for Future Rebates

The District has set aside funds for the possibility of property tax rebates/refunds in connection with property valuation protests that had not been adjudicated as of the date of mill levy certification for 2023.

Reserve for Capital Replacement

The District has established a reserve for the replacement/enhancement of major structures within the District, including the Millennium Bridge and the Union Gateway Bridge. In 2018, the District commissioned a reserve study for the planned maintenance and repairs of the District's bridges, elevators, landscaping and back of curb improvements through the next 30 years.

**CENTRAL PLATTE VALLEY METROPOLITAN DISTRICT
SCHEDULE OF DEBT SERVICE REQUIREMENTS TO MATURITY**

	\$36,965,000		\$15,840,000		Total All Bonds
	Series 2022A General Obligation Refunding Loan 4.95% Taxable Converting to 4.03% Non-Taxable on 9/05/23 Dated June 15, 2022 Interest Payable June 1 and December 1 Principal Due December 1		Series 2022B General Obligation Refunding Loan 5.10% Taxable Converting to 4.15% Non-Taxable on 9/05/23 Dated June 15, 2022 Interest Payable June 1 and December 1 Principal Due December 1		
	Principal	Interest	Principal	Interest	
2023	\$ 1,310,000	\$ 1,696,494	\$ 375,000	\$ 756,055	\$ 4,137,549
2024	1,625,000	1,392,566	500,000	628,310	4,145,876
2025	1,710,000	1,327,079	520,000	607,560	4,164,639
2026	1,800,000	1,258,166	540,000	585,980	4,184,146
2027	1,895,000	1,185,626	570,000	563,570	4,214,196
2028	2,035,000	1,109,258	590,000	539,915	4,274,173
2029	2,120,000	1,027,247	615,000	515,430	4,277,677
2030	2,205,000	941,811	640,000	489,907	4,276,718
2031	2,295,000	852,949	665,000	463,348	4,276,297
2032	2,385,000	760,461	695,000	435,750	4,276,211
2033	2,485,000	664,346	720,000	406,907	4,276,253
2034	2,585,000	564,200	750,000	377,028	4,276,228
2035	2,685,000	460,024	780,000	345,902	4,270,926
2036	2,795,000	351,819	815,000	313,533	4,275,352
2037	2,910,000	239,181	850,000	279,710	4,278,891
2038	3,025,000	121,908	885,000	244,435	4,276,343
2039	-	-	920,000	207,707	1,127,707
2040	-	-	960,000	169,528	1,129,528
2041	-	-	1,000,000	129,687	1,129,687
2042	-	-	1,040,000	88,188	1,128,188
2043	-	-	1,085,000	45,027	1,130,027
	\$ 35,865,000	\$ 13,953,135	\$ 15,515,000	\$ 8,193,477	\$ 73,526,612

Central Platte Valley Metropolitan District
 Schedule of July Payables as of July 7, 2023
 Paid July 18, 2023

Vendor	Invoice #	Date	Approval Status	Payment Status	Open Balance	
City and County of Denver	SD FEE 23-005	6/1/2023	Approving	Unpaid	\$ 3,000.00	\$ 3,000.00
CliftonLarsonAllen LLP	3763281	5/31/2023	Approving	Unpaid	10,711.35	
CliftonLarsonAllen LLP	3759646	5/31/2023	Approving	Unpaid	7,428.49	18,139.84
Miller and Associates Law Offices	680	5/31/2023	Approving	Unpaid	2,990.50	2,990.50
				Grand Total	<u>\$ 24,130.34</u>	<u>\$ 24,130.34</u>

No assurance is provided on these financial statements. Substantially all required disclosures, the government-wide financial statements, and the statement of revenues, expenditures and changes in fund balances - governmental funds have been omitted.

CENTRAL PLATTE VALLEY METROPOLITAN DISTRICT
 Property Tax Reconciliation Schedule
 2023

	Property Taxes	Net Delinquent Taxes, Rebates and Abatements	Specific Ownership Taxes	Interest	Treasurer's Fees	TIF Taxes	Prop tax (due to) paid to County for pymt of rebates	Net Amount Received	% of Total Property Taxes Received		Prior Year			
									Monthly	Y-T-D	Total Cash Received	% of Total Property Taxes Received		
												Monthly	Y-T-D	
January	\$ 13,429.92	\$ 1,268.86	\$ 13,257.23	\$ 3.55	\$ (147.01)	\$ 1,372.99	\$ (219,352.40)	\$ 1,612.30	\$ 27,573.24	0.52%	0.52%	\$51,617.38	0.38%	0.38%
February	1,255,244.14	-	13,966.54	-	(12,552.46)	2,406,254.79	217,740.10	3,445,172.91	3,445,172.91	43.98%	44.50%	3,408,521.11	42.06%	42.45%
March	149,690.67	(34,163.13)	53,762.26	17.04	(1,155.45)	709,560.07	-	877,711.46	877,711.46	4.05%	48.55%	181,911.29	2.64%	45.08%
April	242,649.97	-	38,564.09	(315.16)	(2,423.37)	232,561.13	-	511,036.66	511,036.66	8.50%	57.05%	1,210,753.91	11.85%	56.93%
May	106,937.60	-	39,936.44	45.76	(1,069.83)	189,117.76	-	334,967.73	334,967.73	3.75%	60.80%	906,730.67	6.23%	63.16%
June	-	-	-	-	-	-	-	-	-	0.00%	60.80%	2,679,414.35	36.70%	99.86%
July	-	-	-	-	-	-	-	-	-	0.00%	60.80%	43,895.95	0.25%	100.10%
August	-	-	-	-	-	-	-	-	-	0.00%	60.80%	46,067.51	0.10%	100.21%
September	-	-	-	-	-	-	-	-	-	0.00%	60.80%	37,827.98	-0.39%	99.81%
October	-	-	-	-	-	-	-	-	-	0.00%	60.80%	34,712.18	-0.49%	99.32%
November	-	-	-	-	-	-	-	-	-	0.00%	60.80%	32,628.32	-0.09%	99.24%
December	-	-	-	-	-	-	-	-	-	0.00%	60.80%	26,819.40	0.00%	99.24%
Total	\$ 1,767,952.30	\$ (32,894.27)	\$ 159,486.56	\$ (248.81)	\$ (17,348.12)	\$ 3,538,866.72	\$ -	\$ 5,196,461.98	\$ 5,196,461.98	60.80%	60.80%	\$ 8,660,900.04	99.24%	99.24%

Property Tax	Taxes		Property Tax Collected	% Collected to Amt. Levied
	Levied	% of Levied		
GENERAL FUND	\$ 919,994	42.86%	\$ 497,217.58	54.05%
DEBT SERVICE	\$ 1,226,659	57.14%	\$ 662,956.96	54.05%
DEBT SERVICE (debt only)	\$ 707,234	100.00%	\$ 574,883.49	81.29%
	\$ 2,853,887		\$ 1,735,058.03	60.80%

Specific Ownership Tax	Taxes		Property Tax Collected	% Collected to Amt. Levied
	Levied	% of Levied		
GENERAL FUND	\$ 419,630	100.00%	\$ 159,486.56	38.01%
	\$ 419,630	100.00%	\$ 159,486.56	38.01%

Treasurer's Fees	Taxes		Property Tax Collected	% Collected to Amt. Levied
	Levied	% of Levied		
GENERAL FUND	\$ 9,200	42.86%	\$ 4,970.83	54.03%
DEBT SERVICE	\$ 11,604	57.14%	\$ 6,627.78	57.12%
DEBT SERVICE (debt only)	\$ 7,736	100.00%	\$ 5,749.51	74.32%
	\$ 28,540		\$ 17,348.12	60.79%

TIF Tax	Taxes		TIF Tax Collected	% Collected to Amt. Budgeted
	Budgeted	% of Budgeted		
GENERAL FUND	\$ 2,373,757	42.86%	\$ 1,516,657.26	63.89%
DEBT SERVICE	\$ 3,165,009	57.14%	\$ 2,022,209.47	63.89%
	\$ 5,538,766	100.00%	\$ 3,538,866.72	63.89%

Net Property Taxes	
486247.21 GENERAL FUND	\$ 497,217.58
899223.25 DEBT SERVICE	\$ 1,237,840.45
	\$ 1,735,058.03

Tax rebates due to Denver County	
As of 1/1/2023	\$ 219,352.40
Amounts paid in 2023	(219,352.40)
Total due as of 1/31/23	\$ -

2023	
AV - Operating District	\$ 102,221,602
TIF Increment	266,414,908
	\$ 368,636,510
Operations Mill Levy	9.000
DS Mill Levy	12.000
	21.000
AV - Excluded Area	\$ 88,404,250
DS Mill Levy	8.000

No assurance is provided on these financial statements. Substantially all required disclosures, the government-wide financial statements, and the statement of revenues, expenditures and changes in fund balances - governmental funds have been omitted.

CENTRAL PLATTE VALLEY METROPOLITAN DISTRICT
SCHEDULE OF FIXED ASSETS
April 30, 2023

<u>By Classification</u>	<u>Balance at December 31, 2022</u>	<u>Additions</u>	<u>Transfers and Retirements</u>	<u>Balance at April 30, 2023</u>
Capital assets not being depreciated				
Landscape improvements	\$ 155,181	\$ -	\$ -	\$ 155,181
Construction in process	62,940	-	-	62,940
Total capital assets, not being depreciated	<u>218,121</u>	<u>-</u>	<u>-</u>	<u>218,121</u>
Capital assets being depreciated				
Millennium Bridge	12,406,276	-	-	12,406,276
Union Gateway Bridge	5,083,354	-	-	5,083,354
Security cameras	76,644	-	-	76,644
Fountain/plaza	300,000	-	-	300,000
Pedestrian lights	474,586	-	-	474,586
Transformer housing	16,000	-	-	16,000
Irrigation system	105,061	-	-	105,061
Granite/crescent walls	1,835,440	-	-	1,835,440
17th Street Garden lighting	35,947	-	-	35,947
Sidewalks/back of curb landscaping	1,001,323	-	-	1,001,323
Back-of-curb infrastructure/fixtures	185,386	-	-	185,386
Elevators	-	31,269	-	31,269
Total capital assets being depreciated	<u>21,520,017</u>	<u>31,269</u>	<u>-</u>	<u>21,551,286</u>
Total capital assets	<u>\$ 21,738,138</u>	<u>\$ 31,269</u>	<u>\$ -</u>	<u>\$ 21,769,407</u>

No assurance is provided on these financial statements. Substantially all required disclosures, the government-wide financial statements, and the statement of revenues, expenditures and changes in fund balances - governmental funds have been omitted.

Repair Work Order



Scope of Work

Door Operator Package:

TK Elevator will furnish and install a new LD16 closed-loop door operator on the elevators referenced above. The new door operator will provide feedback during each cycle of the doors to the elevator control system to ensure proper door closure under varying conditions such as temperature, humidity, and wind to ensure consistent operation and eliminate slamming, slow closes, and unpleasant noise.

Payment Terms

50% of the price set forth in this Work Order will be due and payable as an initial progress payment within 10 days from TK Elevator's receipt of a fully executed copy of this Work Order. This initial progress payment will be applied to any applicable project management, permits, engineering, drawings and material procurement. Material will be ordered once this payment is received and the parties have both executed this Work Order.

The remaining 50% of the price set forth in this Work Order and any fully executed change orders shall be due and payable at the time TK Elevator commences the work described in the Work Order. TK Elevator's receipt of this final payment is a condition precedent to TK Elevator's return of the equipment described in this Work Order to the full operation and use and Purchaser agrees to waive any and all claims to such operation and use until such time as that payment is made in full.

Purchaser agrees that TK Elevator shall have no obligation to complete any steps necessary to provide Purchaser with full use and operation of the affected elevator(s) until such time as TK Elevator has been paid 100% both of the price reflected in this Work Order and for any other work performed by TK Elevator or its subcontractors in furtherance of this Work Order. Purchaser agrees to waive any and all claims to the turnover and/or use of that equipment until such time as those amounts are paid in full. TK Elevator reserves the right to assign payments owed to TK Elevator under this Work Order.

Work order price:		\$93,090.30
Initial progress payment:	(50%)	\$46,545.15
Total due upon completion:	(50%)	\$46,545.15



Repair Work Order

Terms and Conditions

TK Elevator does not assume any responsibility for any part of the vertical transportation equipment other than the specific components that are described in this Work Order and then only to the extent TK Elevator has performed the work described above.

No work, service, examination or liability on the part of TK Elevator is intended, implied or included other than the work specifically described above. It is agreed that TK Elevator does not assume possession or control of any part of the vertical transportation equipment and that such remains Purchaser's exclusively as the owner, lessor, lessee, possessor, or manager thereof.

Unless otherwise stated herein, TK Elevator's performance of this Work Order is expressly contingent upon Purchaser securing permission or priority as required by all applicable governmental agencies and paying for any and all applicable permits or other similar documents.

It is agreed that TK Elevator's personnel shall be given a safe place in which to work. TK Elevator reserves the right to discontinue its work in the location above whenever, in its sole opinion, TK Elevator believes that any aspect of the location is in any way unsafe until such time as Purchaser has demonstrated, at its sole expense, that it has appropriately remedied the unsafe condition to TK Elevator's satisfaction. Unless otherwise agreed, it is understood that the work described above will be performed during regular working days and hours which are defined as Monday through Friday, 8:00 AM to 4:30 PM (except scheduled union holidays). If overtime is mutually agreed upon, an additional charge at TK Elevator's usual rates for such work shall be added to the price of this Work Order.

In consideration of TK Elevator performing the work described above Purchaser, to the fullest extent permitted by law, expressly agrees to indemnify, defend, save harmless, discharge, release and forever acquit TK Elevator, its employees, officers, agents, affiliates, and subsidiaries from and against any and all claims, demands, suits, and proceedings made or brought against TK Elevator, its employees, officers, agents, affiliates and subsidiaries for loss, property damage (including damage to the equipment which is the subject matter of this Work Order), personal injury or death that are alleged to have been caused by Purchaser or any others in connection with the presence, use, misuse, maintenance, installation, removal, manufacture, design, operation or condition of the vertical transportation equipment that is the subject of this Work Order, or the associated areas surrounding such equipment. Purchaser's duty to indemnify does not apply to the extent that the loss, property damage (including damage to the equipment which is the subject matter of this Work Order), personal injury or death is determined to be caused by or resulting from the negligence of TK Elevator and/or its employees. Purchaser recognizes, however, that its obligation to defend TK Elevator and its employees, officers, agents, affiliates and subsidiaries under this clause is broader and distinct from its duty to indemnify and specifically includes payment of all attorney's fees, court costs, interest and any other expenses of litigation arising out of such claims or lawsuits.

Purchaser expressly agrees to name TK Elevator along with its officers, agents, affiliates and subsidiaries as additional insureds in Purchaser's liability and any excess (umbrella) liability insurance policy(ies). Such insurance must insure TK Elevator, along with its officers, agents, affiliates and subsidiaries for those claims and/or losses referenced in the above paragraph, and for claims and/or losses arising from the negligence or legal responsibility of TK Elevator and/or its officers, agents, affiliates and subsidiaries. Such insurance must specify that its coverage is primary and non-contributory. Purchaser hereby waives the right of subrogation.

TK Elevator shall not be liable for any loss, damage or delay caused by acts of government, labor, troubles, strikes, lockouts, fire, explosions, theft, riot, civil commotion, war, malicious mischief, acts of God, or any cause beyond its control. TK Elevator Corporation shall automatically receive an extension of time commensurate with any delay regarding the work called for in this Work Order.

Should loss of or damage to TK Elevator's material, tools or work occur at the location that is the subject of this Work Order, Purchaser shall compensate TK Elevator therefor, unless such loss or damage results solely from TK Elevator's own acts or omissions.

If any drawings, illustrations or descriptive matter are furnished with this Work Order, they are approximate and are submitted only to show the general style and arrangement of equipment being offered. Work Order.

Purchaser shall bear all cost(s) for any reinspection of TK Elevator's work due to items outside the scope of this Work Order or for any inspection arising from the work of other trades requiring the assistance of TK Elevator.

Purchaser expressly agrees to waive any and all claims for consequential, special or indirect damages arising out of the performance of this Work Order and specifically releases TK Elevator from any and all such claims.

A service charge of 1.5% per month, or the highest legal rate, whichever is less, shall apply to delinquent accounts. In the event of any default of any of the payment provisions herein, Purchaser agrees to pay, in addition to any defaulted amount, any attorney fees, court costs and all other expenses, fees and costs incurred by TK Elevator in connection with the collection of that defaulted amount.

Purchaser agrees that this Work Order shall be construed and enforced in accordance with the laws of the state where the vertical transportation equipment that is the subject of this Work Order is located and consents to jurisdiction of the courts, both state and Federal, of that as to all matters and disputes arising out of this Work Order. Purchaser further agrees to waive trial by jury for all such matters and disputes.

The rights of TK Elevator under this Work Order shall be cumulative and the failure on the part of the TK Elevator to exercise any rights given hereunder shall not operate to forfeit or waive any of said rights and any extension, indulgence or change by TK Elevator in the method, mode or manner of payment or any of its other rights shall not be construed as a waiver of any of its rights under this Work Order.

In the event any portion of this Work Order is deemed invalid or unenforceable by a court of law, such finding shall not affect the validity or enforceability of any other portion of this Work Order. This Work Order shall be considered as having been drafted jointly by Purchaser and TK Elevator and shall not be construed or interpreted against either Purchaser or TK Elevator by reason of either Purchaser or TK Elevator's role in drafting same.

In the event Purchaser's acceptance of the work called for in this Work Order is in the form of a purchase order or other kind of document, the provisions, terms and conditions of this Work Order shall exclusively govern the relationship between TK Elevator and Purchaser with respect to the work described herein.

Repair Work Order



Acceptance

This Work Order is submitted for acceptance within 30 days from the date executed by TK Elevator.

Purchaser's acceptance of this Work Order will constitute exclusively and entirely the agreement for the work herein described. All prior representations or agreements regarding this work, whether written or verbal, will be deemed to be merged herein, and no other changes in or additions to this Work Order will be recognized unless made in writing and properly executed by both parties. No agent or employee of TK Elevator shall have the authority to waive or modify any of the terms of this Work Order without the written approval of an authorized TK Elevator manager.

This Work Order specifically contemplates work outside the scope of any other contract currently in effect between the parties; any such contract shall be unaffected by this Work Order.

To indicate acceptance of this work order, please sign and return one (1) original of this agreement to the branch address shown below. Upon receipt of your written authorization and required materials and/or supplies, we shall implement the work called for in this Work Order.

Cliftonlarsonallen Lp (Purchaser):	TK Elevator Corporation Management Approval
By: _____ (Signature of Authorized Individual)	By: _____ (Signature of Branch Representative)
_____ (Print or Type Name)	John Canty Sales Manager
_____ (Print or Type Title)	
_____ (Date of Acceptance)	_____ (Date of Execution)

Please contact _____ to schedule work at the following phone number _____



Cliftonlarsonallen Lp
8390 E Crescent Pkwy Ste 300
Greenwood Village CO, 80111-2811

Date	Terms	Reference ID	Customer Reference # / PO
June 21, 2023	Immediate	ACIA-23UD1VA	
	Total Contract Price:		\$93,090.30
	Down Payment:	(50%)	\$46,545.15

For inquiries regarding your contract or services provided by TK Elevator, please contact your local account manager at +1. To make a payment by phone, please call 678-338-2344 with the reference information provided below.

Current and former service customers can now pay online at:
<https://secure.billtrust.com/tkelevator/ig/one-time-payment>

Thank you for choosing TK Elevator. We appreciate your business.

Please detach the below section and provide along with payment.

Customer Name: Cliftonlarsonallen Lp
Location Name: UNION GATEWAY BRIDGE
Customer Number: 8036374
Quote Number: 2023-2-1532093

Remit To:
TK Elevator
PO Box 3796
Carol Stream, IL
60132-3796

Reference ID: ACIA-23UD1VA

Remittance Amount: \$46,545.15



Repair Completion Notice to be signed at job completion

Date: _____
Repair Job #: _____

Building Name: UNION GATEWAY BRIDGE
Street Address: 2081 18th St
City State, Zip: Denver, CO 80206

Dear ,

Thank you for allowing us the opportunity to perform the repair job listed above. We have completed the work as outlined in job # _____ and the unit is now up and running. You will receive a final bill for this work shortly.

We hope your experience was exceptional and look forward to serving you in the future. If you have any questions about the repair work or your service agreement, please check one of the boxes under "Follow-Up Request" and the appropriate person will contact you soon.

Customer Representative

Customer Name:

Print or Type Name

Customer
Signature:

Signature of Authorized Individual

Title:

Print or Type Title

Date:

Date of acceptance

Customer Email:

Customer Email

TK Elevator Representative

Name:

Andrew Uram

Print or Type Name

Signature:

Signature of Authorized Individual

Title:

Sr Account Manager

Print or Type Title

Date:

Follow Up Request

If you would like a manager or department representative to contact you, please check one of the following:

Sales Department

Service Department

Branch Manager

Repair Department

Phone Number

Comments: